
To : As per distribution list

From : HSEQ Manager

In August 2014 all Manuals were rewritten. Following on the Office has had reason to continue to amend the Manuals. Please find below a list of all the modifications that have been completed each week to the Manuals.

For all Modifications to the SMS completed in 2020, these will be in RED

For all Modifications to the SMS completed in 2019, these will be in GREEN

For all Modifications to the SMS completed in 2018, these will be in BLUE

Please ensure that the Crew is made aware of these changes in the SMS:

| | |
|-----------------------------|------|
| Policy Manual | POLM |
| Personnel Manual | PM |
| Fleet Procedures Manual | FPM |
| Office Procedures Manual | OPM |
| Nautical Manual | NM |
| Technical Procedures Manual | TPM |
| HSE Procedures Manual | HSEM |
| Cargo Manual (Dry) | DCM |
| Tanker Manual | TCM |
| Emergency Contingency Plans | ECP |
| Circulars | Circ |
| Memo | Memo |
| Flag State | FS |
| PPE Matrix | PPE |
| Crew Training | CT |
| Crew Wellness | CW |
| SMS Revision Log | |

YEAR 2020

WEEK 52

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|---------------------------|---------------|--------------------|-----------------|
| 4.01.16 Sign On Form.xlsx | Forms | 12/30/2020 3:22 PM | Edited |

WEEK 51

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|---------------------|-----------------|
| 04.11.02 Permit to Work.docx | HSE Manual | 12/11/2020 16:24 | Edited |
| 06.17 Inventory of Hazardous Mat... | HSE Manual | 12/18/2020 10:50 AM | Edited |
| 74.00 Steps to Positive Mental H... | Crew Wellness | 12/18/2020 11:06 AM | New |
| Circ.48-2020 Cyber Security.pdf | Circular | 12/18/2020 11:10 AM | New |
| 75.00 Living with Lockdown at Se... | Crew Wellness | 12/18/2020 11:25 AM | New |
| OJT 068 - Cyber Security.pdf | Crew Training | 12/18/2020 11:27 AM | New |

WEEK 50

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|--------------------------|-----------------|-----------------|
| 4.01.02 B1 Record of Ship Specif... | Forms | 12/08/2020 7:56 | Edited |
| 4.01.02 B2 Record of Ship Specif... | Forms | 12/08/2020 7:57 | Edited |
| 4.01.02 B3 Record of Ship Specif... | Forms | 12/08/2020 7:58 | Edited |
| 4.01.02 B4 Record of Ship Specif... | Forms | 12/08/2020 8:01 | Edited |
| 04.01 Masters Responsibility and... | Fleet Procedures Manual | 12/08/2020 8:29 | Edited |
| 03.00 Health and Hygiene.docx | HSE Manual | 12/08/2020 9:01 | Edited |
| 4.01.02 B5 Record of Ship Specif... | Forms | 12/10/2020 7:11 | Edited |
| 03.00 Health and Hygiene.docx | HSE Manual | 12/10/2020 7:37 | Edited |
| 04.01 Masters Responsibility and... | Fleet Procedures Manual | 12/10/2020 7:57 | Edited |
| 04.03 IT Cyber Security.docx | Office Procedures Manual | 12/11/2020 9:34 | Edited |

WEEK 49

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|------------------|-----------------|
| Code of Safe Working Practices f... | Memo | 12/02/2020 12:10 | New |
| OJT 066 - Two Way Routes and XTD... | Crew Training | 12/02/2020 12:20 | New |
| OJT 067 - Auto Pilot - Heading C... | Crew Training | 12/02/2020 12:22 | New |
| Circ.47-2020 Monthly SHEQ Campai... | Circulars | 12/02/2020 12:28 | New |

WEEK 48

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| SDS - ACRI 700 FINISH BUFF CS-61... | Memo | 11/23/2020 3:20 PM | New |
| SDS - ACRI 700 FINISH BUFF CS-65... | Memo | 11/23/2020 3:20 PM | New |
| SDS - ACRI 700 FINISH GREEN CS-5... | Memo | 11/23/2020 3:20 PM | New |

| | | | |
|-------------------------------------|--------------|---------------------|--------|
| SDS - ACRI 700 FINISH ORANGE CS-... | Memo | 11/23/2020 3:20 PM | New |
| SDS - ACRI 700 FINISH RED BROWN ... | Memo | 11/23/2020 3:20 PM | New |
| SDS - ACRI 700 FINISH RED CS-625... | Memo | 11/23/2020 3:20 PM | New |
| SDS - BITUMEN SOLUTION (14310100... | Memo | 11/23/2020 3:20 PM | New |
| SDS - CLEANKEEP 5000 CREAM, BASE... | Memo | 11/23/2020 3:20 PM | New |
| SDS - CLEANKEEP 5000, HARDENER (... | Memo | 11/23/2020 3:20 PM | New |
| SDS - CMP NOVA 2000 LIGHT GREY, ... | Memo | 11/23/2020 3:20 PM | New |
| SDS - CMP NOVA 2000, HARDENER (1... | Memo | 11/23/2020 3:20 PM | New |
| SDS - EVAMARINE BLACK (07770200)... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE BLUE GREEN CS-68... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE BROWN CS-627 (07... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE BUFF CS-618 (070... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE GREEN CS-514 (07... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE GREEN CS-518 (07... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE GREEN CS-630 (07... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMARINE RED CS-625 (0702... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMAX 2000 F Red Brown, B... | Memo | 11/23/2020 3:21 PM | New |
| SDS - EVAMAX 2000 F, HARDENER.pd... | Memo | 11/23/2020 3:21 PM | New |
| SDS - NON-SKID SAND (24599900).p... | Memo | 11/23/2020 3:21 PM | New |
| Alcaclean HD Guide.pdf | Memo | 11/23/2020 3:21 PM | New |
| FOAM PLUS Guide.pdf | Memo | 11/23/2020 3:21 PM | New |
| Foam Plus MSDS.pdf | Memo | 11/23/2020 3:21 PM | New |
| Marichem Alcaclean HD MSDS .pdf | Memo | 11/23/2020 3:21 PM | New |
| Marichem Alkalinity Control Guid... | Memo | 11/23/2020 3:21 PM | New |
| Marichem Alkalinity Control MSDS... | Memo | 11/23/2020 3:21 PM | New |
| MARICHEM PCS Guide.pdf | Memo | 11/23/2020 3:21 PM | New |
| Marichem PCS MSDS.pdf | Memo | 11/23/2020 3:21 PM | New |
| MCM plus.pdf | Memo | 11/23/2020 3:21 PM | New |
| MCM200 and Telescopic Pole.pdf | Memo | 11/23/2020 3:21 PM | New |
| msds hydrated lime.pdf | Memo | 11/23/2020 3:21 PM | New |
| MSDS___RBM_HoldWash_HD(11).pdf | Memo | 11/23/2020 3:21 PM | New |
| MX 201 SDS.DOCX | Memo | 11/23/2020 3:21 PM | New |
| Preload 300 Guide.pdf | Memo | 11/23/2020 3:21 PM | New |
| Preload 300 MSDS.pdf | Memo | 11/23/2020 3:21 PM | New |
| Rust Remover Guide.pdf | Memo | 11/23/2020 3:21 PM | New |
| Rust Remover MSDS.pdf | Memo | 11/23/2020 3:21 PM | New |
| 4.10.06 Drug and Alcohol Testing... | Office Forms | 11/24/2020 8:06 AM | Edited |
| 3.05.09.12 Statement Of Disembar... | Forms | 11/26/2020 10:32 AM | Edited |

WEEK 47

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|--------------------|-----------------|
| 3.02.00 Medical Inventory.xlsx | Forms | 11/16/2020 7:39 AM | Edited |
| Circ.46-2020 Lifeboat Hook Relea... | Circular | 11/18/2020 8:15 AM | New |
| 11.00 Emergency Response.docx | Office Procedure Manual | 11/19/2020 1:51 PM | Edited |

WEEK 46

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-----------------|--------------------|-----------------|
| 1.08.02 IT Audit Report Form.doc... | Forms | 11/10/2020 10:35 | Edited |
| 32.00 Carriage of Grain Cargoes.... | Cargo Manual | 11/12/2020 7:55 | Edited |
| 15.00 Pilot on Board.docx | Nautical Manual | 11/13/2020 2:49 PM | Edited |

WEEK 45

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|------------------|-----------------|
| Argentina - Asian Gypsy Moth.pdf | Memo | 11/05/2020 11:05 | New |
| Circ.45-2020 Monthly SHEQ Campai... | Circular | 11/05/2020 11:29 | New |
| Circ.42-2020 Monthly SHEQ Campai... | Circular | 11/05/2020 11:30 | New |
| SOPEP SMPEP NOCP Contacts 2020 ... | Memo | 11/05/2020 13:06 | New |
| 021 Cyber Security - USB Device.... | Memo | 11/06/2020 7:17 | New |
| 001 Quick Start Guide for Bluetr... | Memo | 11/06/2020 7:36 | New |
| 002 WI-FI Onboard Vessels.pdf | Memo | 11/06/2020 7:36 | New |
| 003 IT Policies.docx | Memo | 11/06/2020 7:36 | New |
| 005 How to Clear Browser History... | Memo | 11/06/2020 7:36 | New |
| 006 Large Attachments and Fillin... | Memo | 11/06/2020 7:36 | New |
| 007 Vsat Failure.pdf | Memo | 11/06/2020 7:36 | New |
| 008 How Much Data Does FaceTime ... | Memo | 11/06/2020 7:36 | New |
| 004 Viewing the SMS at Home.pdf | Memo | 11/06/2020 7:37 | New |

WEEK 44

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|---------------------|-----------------|
| Circ.10-2020 Cancelled - See Cir... | Circular | 10/30/2020 11:31 AM | New |
| Circ.39-2020 Cancelled - See Cir... | Circular | 10/30/2020 11:32 AM | New |

WEEK 43

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|---------------------|-----------------|
| 7.02.04 Electrical Stores 110v.x... | Forms | 10/19/2020 12:30 PM | Edited |
| 7.02.04 Electrical Stores 220v.x... | Forms | 10/19/2020 12:30 PM | Edited |
| 1.03.01A Passage Plan.xlsm | Forms | 10/19/2020 12:49 PM | Edited |
| Circ.43-2020 MAN Cat I and Cat I... | Circular | 10/23/2020 8:02 AM | New |
| Circ.43-2020 Mitsubishi J-ENG UE... | Circular | 10/23/2020 8:02 AM | New |
| Circ.44-2020 VSAT Failure.pdf | Circular | 10/23/2020 8:02 AM | New |

WEEK 42

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-----------------|---------------|----------------|-----------------|
|-----------------|---------------|----------------|-----------------|

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|-------------------------------------|-------|--------------------|--------|
| Mariners Guide to Accuracy of De... | Memo | 10/12/2020 11:45 | Edited |
| 3.05.07 Muster List Templates (G... | Forms | 10/15/2020 2:59 PM | Edited |

WEEK 41

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|--------------------------------------|---------------------|------------------|-----------------|
| Circ.37-2020 Monthly SHEQ Campai... | Circular | 10/05/2020 11:59 | New |
| Circ.42-2020 Monthly Campaign - ... | Circular | 10/05/2020 12:01 | New |
| 69.00 ICS - COVID-19 Guidance fo... | Crew Wellness | 10/05/2020 12:30 | New |
| 020 Cyber Security - Be Cyber Aw... | Memo | 10/05/2020 13:47 | New |
| OJT 064 - Securing the Pilot Lad... | On the Job Training | 10/05/2020 13:56 | New |
| OJT 065 - Greasing.doc | On the Job Training | 10/05/2020 13:56 | New |
| 4.01.02 B1 Record of Ship Specif... | Form | 10/06/2020 13:06 | Edited |
| 4.01.02 B2 Record of Ship Specif... | Form | 10/06/2020 13:15 | Edited |
| 1.08.02 IT Audit Report Form.doc... | Form | 10/07/2020 12:28 | Edited |
| 2.03.07 Pre-Cargo Operation Cran... | Form | 10/08/2020 8:54 | Edited |
| 6.01.15 Post Drydock Checklist (...) | Form | 10/08/2020 13:13 | Edited |
| Cargo Loading Flowchart (GS).pdf | Memo | 10/08/2020 14:11 | New |
| De-Ballasting Guide V5.docx | Memo | 10/08/2020 14:45 | New |
| 01.00 Filing System (GS).xlsx | Filing System | 10/08/2020 15:00 | Edited |
| 3.03.01 Permit to Work.xlsm | Forms | 10/08/2020 15:16 | New |
| 04.22 Fire Precautions.docx | HSE Manual | 10/08/2020 15:40 | Edited |

WEEK 39

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|-------------------|-----------------|
| Circ.38-2020 Bunker Management.p... | Circulars | 9/21/2020 1:06 PM | New |
| Circ.39-2020 Cat II Engines Oper... | Circulars | 9/21/2020 1:06 PM | New |
| Circ.40-2020 FSC Testing.pdf | Circulars | 9/21/2020 1:06 PM | New |
| Circ.41-2020 Hot Spots.pdf | Circulars | 9/21/2020 1:06 PM | New |
| 72.00 Maritime Safety Awareness ... | Crew Wellness | 9/21/2020 1:23 PM | New |
| 73.00 Promoting Public Health Me... | Crew Wellness | 9/21/2020 1:23 PM | New |

WEEK 38

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| 1.08.01 Master's Schedule Report... | Forms | 9/14/2020 12:36 PM | Edited |
| 2.03.12 Chief Officers Weekly De... | Forms | 9/14/2020 3:39 PM | Edited |
| 01.00 Filing System (GS).xlsx | Filing System | 9/14/2020 3:57 PM | Edited |

WEEK 37

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|----------------------|-----------------|-----------------|
| 07.00 Repairs and Maintenance Ap... | Technical Procedures | 09/07/2020 7:46 | Edited |

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|--------------------------------------|----------------------|------------------|--------|
| 004 Cyber Security - Security Br... | Memo | 09/07/2020 12:17 | New |
| 019 Cyber Security - Phishing.pd... | Memo | 09/07/2020 12:48 | New |
| Circ.37-2020 Monthly SHEQ Campai... | Circular | 09/07/2020 12:52 | New |
| 31.00 Carriage of Dangerous Carg... | Cargo Manual | 09/07/2020 15:52 | Edited |
| 30.00 In Transit Cargo Fumigatio... | Cargo Manual | 09/07/2020 15:52 | Edited |
| 31.00 Carriage of Dangerous Carg... | Cargo Manual | 09/07/2020 15:59 | Edited |
| 2.03.25 Hold Cleaning Progress (...) | Forms | 09/07/2020 16:07 | Edited |
| 23.00 Sewage System Maintenance ... | Technical Procedures | 09/09/2020 7:55 | Edited |
| 15.00 Pilot on Board.docx | Nautical Manual | 09/11/2020 7:40 | Edited |
| 20.00 Particularly Sensitive Sea... | Nautical Manual | 09/11/2020 8:03 | Edited |

WEEK 36

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|--------------------------------------|----------------------|--------------------|-----------------|
| 71.00 ICS - COVID 19 Protocols t... | Crew Wellness | 8/31/2020 7:58 AM | New |
| IVS HSEQ Management Review 2019 ... | Memo | 8/31/2020 11:52 AM | New |
| Ship Shore Annual Drill 2020 - R... | Memo | 8/31/2020 11:56 AM | New |
| 4.02.01 Grindrod Shipping Employ... | Office Forms | 09/01/2020 12:06 | Edited |
| 23.00 Sewage System Maintenance ... | Technical Procedures | 09/01/2020 20:24 | Edited |
| 17.00 Lubrication and Lube Oil (...) | Technical Procedures | 09/01/2020 20:31 | Edited |
| 06.14 Ballast Water Management.d... | HSE Manual | 09/01/2020 20:49 | Edited |
| 07.00 Repairs and Maintenance (G... | Technical Procedures | 09/02/2020 14:33 | Edited |
| 07.00 Repairs and Maintenance Ap... | Technical Procedures | 09/03/2020 12:23 | Edited |
| Circ.36-2020 Procurement.pdf | Circular | 09/04/2020 12:47 | New |

WEEK 35

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|--------------------|-----------------|
| 04.07C Incident Reporting and In... | HSE Manual | 8/24/2020 10:07 AM | Edited |
| 09.00 Conduct and Discipline.doc... | Personel Manual | 8/24/2020 10:22 AM | Edited |
| 02.00 Manpower.docx | Personel Manual | 8/24/2020 10:34 AM | Edited |
| 2.03.11 Draught Survey Report (G... | Forms | 8/24/2020 10:51 AM | Edited |
| 7.02.01 Essential Spares.xlsx | Forms | 8/24/2020 10:55 AM | Edited |
| 7.01.08 Outstanding Stores, Spar... | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.02 Lube Oil Inventory.xlsx | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.03 Engine Room Chemical and... | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.04 Quarterly Stores Form (G... | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.05 Budget Codes.xlsx | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.07 Paint Inventory.xlsx | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.08 Chemical and Tank Cleani... | Forms | 8/24/2020 1:42 PM | Edited |
| 7.02.08 Ballast Water Treatment ... | Forms | 8/24/2020 1:43 PM | Edited |
| 7.02.01 Essential Spares (GS).xl... | Forms | 8/24/2020 2:28 PM | Edited |
| 01.00 Filing System (GS).xlsx | Filing System | 8/24/2020 3:17 PM | Edited |
| 12.00 Testing and Examination of... | Technical Manual | 8/24/2020 3:59 PM | Edited |
| USCG Alfa Laval Redacted.pdf | Memo | 8/26/2020 7:51 AM | New |

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|--------------------------------------|------------|--------------------|--------|
| USCG Ballast Water Form.pdf | Memo | 8/26/2020 9:45 AM | New |
| Client Alert 15-2020 - US Ballas... | Memo | 8/26/2020 9:47 AM | New |
| USCG Ballast Water Form.pdf | Memo | 8/26/2020 9:58 AM | New |
| USCG Ballast Water Form Instruct... | Memo | 8/26/2020 9:59 AM | New |
| SOS Grindrod Bulklers CBA 01.07.2... | Memo | 8/26/2020 10:08 AM | New |
| SOS Grindrod Tankers CBA 01.07.2... | Memo | 8/26/2020 10:08 AM | New |
| NOAA Recommended Shipping Lanes.... | Memo | 8/26/2020 10:10 AM | New |
| 04.10 Enclosed Space Entry Proce... | HSE Manual | 8/26/2020 12:16 PM | Edited |
| 7.04.02 Electrical Stores 110v.x... | Forms | 8/26/2020 2:07 PM | Edited |
| 7.04.02 Electrical Stores 220v.x... | Forms | 8/26/2020 2:07 PM | Edited |

WEEK 34

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------|--------------------|-----------------|
| 04.01 Organisation (GS).docx | Office Procedures | 8/17/2020 1:46 PM | Edited |
| Cyber Security - That Seems Sket... | Memo | 8/18/2020 12:13 PM | New |
| ECM Client Alert 16-2020 - Canad... | Memo | 8/19/2020 7:46 AM | New |

WEEK 33

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|------------------|-----------------|
| 16.06 Bunker Management and Oper... | Fleet Procedures Manual | 08/12/2020 13:10 | Edited |
| South Korean ECA.PDF | Memo | 08/12/2020 14:22 | New |

WEEK 32

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|------------------|-----------------|
| 00.01 Record of Revisions (GS).d... | SMS Revision | 08/02/2020 21:55 | Edited |
| Circ.35-2020 Monthly SHEQ Campai... | Circular | 08/07/2020 7:47 | New |
| 05.00 Training (GS).docx | Fleet Procedures Manual | 08/07/2020 11:26 | Edited |
| 04.00 Diesel Alternators and Aux... | Technical Manual | 08/07/2020 11:36 | Edited |

WEEK 31

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| Circ.34-2020 COVID-19 Crewing Re... | Circular | 7/28/2020 11:11 AM | New |
| Circ.32-2020 Large Attachments a... | Circular | 7/28/2020 11:12 AM | New |
| Circ.33-2020 FFA Maintenance Rou... | Circular | 7/28/2020 11:12 AM | New |
| 2020 07 - Singapore Flag Monthly... | Flag State | 7/31/2020 3:36 PM | New |
| 2020 07 - Marshall Islands Flag ... | Flag State | 7/31/2020 3:38 PM | New |
| 2020 2Q Marine SHEQ Report.pdf | Memo | 7/31/2020 3:43 PM | New |
| IVS HSEQ Management Review 2019 ... | Memo | 7/31/2020 3:47 PM | New |
| HM-50 Guidelines for the Cleanin... | Memo | 7/31/2020 3:54 PM | New |
| Shell Tank Cleaning Matrix 2020 ... | Memo | 7/31/2020 3:54 PM | New |

WEEK 30

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|--------------------|-----------------|
| Fishing Vessels in China.PDF | Memo | 7/22/2020 10:32 AM | New |
| 13.00 COVID-19 - Seafarers Emplo... | Personnel Manual | 7/22/2020 12:31 PM | New |
| 2.03.11 Draught Survey Report (G... | Forms | 7/24/2020 12:21 PM | Edited |

WEEK 28

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|---------------------------------|-----------------------|------------------|-----------------|
| 07.00 Navigation Equipment.docx | Nautical Manual | 07/06/2020 8:10 | Edited |
| 00.00 Contents.docx | Emergency Contingency | 07/06/2020 16:00 | Edited |
| 8.01.09 Portage Bill (GS).xlsx | Forms | 07/08/2020 13:53 | Edited |

WEEK 27

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-----------------|--------------------|-----------------|
| 16.00 Vessel at Anchor.docx | Nautical Manual | 6/29/2020 7:21 AM | Edited |
| Seagull Training Matrix (US).pdf | Memo | 6/29/2020 12:27 PM | Edited |
| Cargo Loading Flowchart (GS).pdf | Memo | 6/29/2020 3:16 PM | Edited |
| 20 Golden Stripes.pdf | Crew Training | 6/30/2020 1:17 PM | New |
| Circ.31-2020 Monthly SHEQ Campai... | Circulars | 07/03/2020 7:55 | New |
| Circ.30-2020 Hold Cleaning Equip... | Circulars | 07/03/2020 7:56 | New |
| Posters Displayed in Ship (GS).x... | Memo | 07/03/2020 10:06 | Edited |
| 6.06.15 Testing of Fire Detector... | Forms | 07/03/2020 11:30 | Edited |
| South Korean ECA.PDF | Memo | 07/03/2020 11:38 | New |
| 06.12 Control of Emissions from ... | HSE Manual | 07/03/2020 11:59 | Edited |

WEEK 26

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|--------------------|-----------------|
| 30.00 In Transit Cargo Fumigatio... | Cargo Manual | 6/22/2020 12:33 PM | Edited |
| 29.00 Cargoes Which May Liquefy.... | Cargo Manual | 6/22/2020 12:34 PM | Edited |
| Shanghai - SPRO 2020.pdf | Memo | 6/22/2020 12:47 PM | New |
| OJT 055 - Anchor Windlass Limita... | Crew Training | 6/22/2020 12:52 PM | New |
| 45.00 Radar Failure.docx | Emergency Contingency | 6/22/2020 1:43 PM | Edited |
| 46.00 Dragging Anchor.docx | Emergency Contingency | 6/22/2020 1:44 PM | Edited |
| 30.00 In Transit Cargo Fumigatio... | Cargo Manual | 6/22/2020 2:11 PM | Edited |
| 04.07C Incident Reporting and In... | HSE Manual | 6/22/2020 4:14 PM | Edited |
| 23.00 Cargo Hold Cleaning Manual... | Cargo Manual | 6/23/2020 10:25 AM | Edited |
| 2020 Nairobi Fly.docx | Crew Wellness | 6/25/2020 8:31 AM | New |
| OJT 055 - Anchor Windlass Limita... | Crew Training | 6/26/2020 8:50 AM | New |
| 05.00 Training (GS).docx | Fleet Procedures Manual | 6/26/2020 1:04 PM | Edited |
| 68.00 Ship Specific COVID-19 Imp... | Crew Wellness | 6/26/2020 2:34 PM | Edited |

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|-------------------------------------|---------------|-------------------|--------|
| 5.04.00 Technical Publication Li... | Forms | 6/26/2020 3:32 PM | Edited |
| 12.00 Guidelines for the Control... | Crew Wellness | 6/26/2020 3:56 PM | New |

WEEK 25

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| 2020 1Q Marine SHEQ Report.pdf | Memo | 6/17/2020 12:19 PM | New |
| 4.04.02 COVID-19 Visitor Pre-Boa... | Forms | 6/17/2020 12:49 PM | New |
| 4.02.01 Grindrod Shipping Employ... | Office Forms | 6/17/2020 1:30 PM | Edited |
| Circ.30-2020 Hold Cleaning Equip... | Circulars | 6/18/2020 11:48 AM | New |
| ECM Client Alert 12-2020 - US Co... | Memo | 6/19/2020 8:21 AM | New |
| 19 Attitudes.pdf | Crew Training | 6/19/2020 9:42 AM | New |
| Saudi Arabia - Saudi Aramco Port... | Memo | 6/19/2020 9:54 AM | New |

WEEK 24

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|------------------|-----------------|
| 2020 06 - Singapore Flag Monthly... | Flag State | 06/08/2020 10:57 | New |
| 2020 06 - Marshall Islands Flag ... | Flag State | 06/08/2020 10:58 | New |
| Ship Shore Security Exercise 201... | Memo | 06/08/2020 11:03 | New |
| Ship Shore Security Exercise 202... | Memo | 06/08/2020 11:05 | New |
| 70.00 Heart Attack At Sea - How ... | Crew Wellness | 06/08/2020 12:35 | New |
| 69.00 ICS - COVID-19 Guidance fo... | Crew Wellness | 06/08/2020 12:39 | New |
| 5.02.01 B Month End Report (GS)... | Forms | 06/09/2020 12:50 | Edited |
| 00.01 Record of Revisions (GS).d... | SMS Revision Log | 06/10/2020 11:00 | Edited |
| Circ.29-2020 Ship Specific Plan ... | Circulars | 06/12/2020 9:44 | New |

WEEK 23

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|------------------|-----------------|
| Circ.28-2020 Monthly SHEQ Campai... | Circulars | 06/02/2020 16:10 | New |
| Cyber Security - Social Media Re... | Memo | 06/02/2020 16:13 | New |
| OJT 063 - Blank (US).docx | Crew Training | 06/02/2020 16:35 | New |
| 02 Chugoku Marine Paints - Copy | Memo | 06/02/2020 16:42 | New |
| 06.14 Ballast Water Management.d... | HSE Manual | 06/03/2020 9:18 | Edited |
| 7.02.08 Chemical and Tank Cleani... | Forms | 06/03/2020 17:22 | Edited |
| 07.00 Internal Ship Audit or Ins... | Fleet Procedures Manual | 06/04/2020 10:59 | Edited |
| 18 Depression.pdf | Crew Training | 06/05/2020 9:05 | New |

WEEK 22

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-----------------|-------------------|-----------------|
| 07.00B Electronic Chart Display ... | Nautical Manual | 5/25/2020 9:41 PM | Edited |
| 4.01.17 Navigational Audit Repor... | Forms | 5/25/2020 9:48 PM | Edited |

| | | | |
|-------------------------------------|---------------------|-------------------|--------|
| 3.NAVB7 Preparation for Arrival ... | Forms | 5/27/2020 8:26 AM | Edited |
| 3.NAVB6 Preparation for Sea.docx | Forms | 5/27/2020 8:36 AM | Edited |
| OJT 005 - Blank.docx | On the Job Training | 5/27/2020 1:43 PM | Edited |
| OJT 006 - Blank.docx | On the Job Training | 5/27/2020 1:43 PM | Edited |
| 01.00 Filing System (GS).xlsx | Filing System | 5/27/2020 4:15 PM | Edited |
| 01 Removal of Rust on Steel Stru... | Memo | 5/29/2020 2:56 PM | New! |
| CMP Instruction for Maintenance ... | Memo | 5/29/2020 3:03 PM | New! |
| Deck Maintenance.PDF | Memo | 5/29/2020 3:03 PM | New! |

WEEK 21

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------------|--------------------|-----------------|
| 17 Dealing with My Negativity.pd... | Crew Training | 5/18/2020 7:53 AM | New |
| 05.00 Certification Matrix (GS)... | Personnel Manual | 5/20/2020 11:40 AM | Edited |
| 4.04.01 Crew Temperature Log.xls... | Forms | 5/20/2020 2:54 PM | New |
| 11.00 Emergency Response.docx | Office Procedure Manual | 5/22/2020 9:06 AM | Edited |
| 04.01 Crew Change Procedures Dur... | Personnel Manual | 5/22/2020 3:53 PM | New |

WEEK 20

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|-----------------|-----------------|
| 16 Dealing with Negativity.pdf | Crew Training | 05/12/2020 7:33 | New |
| Circ.27-2020 Monthly SHEQ Campai... | Circulars | 05/12/2020 7:45 | New |
| 2020 05 - Singapore Flag Monthly... | Flag State | 05/12/2020 7:48 | New |
| 2020 05 - Marshall Islands Flag ... | Flag State | 05/12/2020 7:49 | New |
| 04.34 Natural Fibre Ropes and Ro... | HSE Manual | 05/12/2020 9:50 | Edited |

WEEK 19

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|------------------|-----------------|
| Cyber Security - 5 Ways to Spot ... | Memo | 05/04/2020 10:09 | New |
| 5.01.01 A Letter of Indemnity - ... | Forms | 05/06/2020 16:40 | New |

WEEK 18

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|-------------------|-----------------|
| Circ.25-2020 The Mission To Seaf... | Circulars | 4/24/2020 7:14 PM | New |
| Circ.26-2020 Cylinder Scrape Dow... | Circulars | 4/24/2020 7:14 PM | New |

WEEK 17

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------|--------------------|-----------------|
| 2020 03 - Singapore Flag Monthly... | Flag State | 4/20/2020 12:07 PM | New |
| 2020 04 - Singapore Flag Monthly... | Flag State | 4/20/2020 12:07 PM | New |
| 2020 03 - Marshall Islands Flag ... | Flag State | 4/20/2020 12:12 PM | New |
| 2020 04 - Marshall Islands Flag ... | Flag State | 4/20/2020 12:12 PM | New |
| 15 Effective Communications.pdf | Crew Training | 4/22/2020 11:46 AM | New |
| 38.00 ECDIS Malfunction or Failu... | Contingency Plans | 4/23/2020 3:32 PM | Edited |
| 00.00 Contents.docx | Contingency Plans | 4/23/2020 3:37 PM | Edited |

WEEK 16

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| Australian Ballast Water Managem... | Memo | 4/14/2020 10:59 AM | New |
| Australian Ballast Water Managem... | Memo | 4/14/2020 11:15 AM | New |
| Seagull Safety Officer Procedure... | Memo | 4/14/2020 11:43 AM | New |
| Seagull Training Administrator 4... | Memo | 4/14/2020 11:43 AM | New |
| Seagull Training Matrix (GS).pdf | Memo | 4/14/2020 11:44 AM | Edited |
| 7.02.05 Budget Codes.xlsx | Forms | 4/14/2020 3:54 PM | New |
| 00.01 Record of Revisions (GS).d... | SMS Revision | 4/15/2020 12:34 PM | Edited |

WEEK 15

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|------------------|-----------------|
| 14 Goals and Objectives for Ment... | Crew Training | 4/7/2020 7:49 AM | New |
| USCG DESMI Redacted.pdf | Memo | 4/8/2020 9:33 AM | New |
| USCG Panasia Redacted.pdf | Memo | 4/8/2020 9:34 AM | New |
| USCG Techcross Redacted.pdf | Memo | 4/8/2020 9:34 AM | New |
| 11.02 Logbooks.docx | Fleet Procedures | 4/8/2020 9:41 AM | Edited |
| 13.00 Purchasing Procedure.docx | Fleet Procedures | 4/8/2020 2:13 PM | Edited |
| Circ.21-2020 ER Log Book Entries... | Circulars | 4/9/2020 8:11 AM | New |
| Circ.22-2020 Status of ADMIRALTY... | Circulars | 4/9/2020 8:11 AM | New |
| Circ.23-2020 Changes to Procurem... | Circulars | 4/9/2020 8:11 AM | New |
| Circ.24-2020 Monthly SHEQ Campai... | Circulars | 4/9/2020 8:11 AM | New |
| 67.00 OCIMF Best Practice Precau... | Crew Wellness | 4/9/2020 9:19 AM | New |
| 68.00 Ship Specific Plan - Preca... | Crew Wellness | 4/9/2020 9:19 AM | New |
| Cyber Security - It Came From an... | Memo | 4/9/2020 9:22 AM | New |
| OJT 062 - Safe Ballast Operation... | Crew Training | 4/9/2020 9:27 AM | New |

WEEK 14

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|-------------------|-----------------|
| OJT 061 - Blank (GS).pdf | Crew Training | 3/30/2020 8:57 AM | New |
| 13 Crisis Management and Human B... | Crew Training | 3/30/2020 9:53 AM | New |
| Contracts between Ship Owner and... | Memo | 4/1/2020 4:46 PM | New |
| Marshal Islands ITF - SMOU SOS T... | Memo | 4/1/2020 5:14 PM | New |
| Marshal Islands Joint Letter SMO... | Memo | 4/1/2020 5:14 PM | New |
| Ship Shore Annual Drill 2020 - P... | Memo | 4/1/2020 5:17 PM | New |
| 13.02 Slop Chest and Bond (GS).d... | Fleet Procedures | 4/2/2020 11:47 AM | Edited |
| 7.02.04 Quarterly Stores Form (G... | Forms | 4/2/2020 12:22 PM | Edited |
| 3.02.02 HSEQ Report (GS).docx | Forms | 4/2/2020 12:33 PM | Edited |
| 04.04 Engineering Officers Respo... | Fleet Procedures | 4/3/2020 7:57 AM | Edited |
| BMP5 - West Africa.pdf | Memo | 4/3/2020 8:10 AM | New |
| 7.02.05 Budget Codes.xlsx | Forms | 4/3/2020 12:22 PM | New |

WEEK 13

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------|--------------------|-----------------|
| 12 Work Ethics Values Enhancemen... | Crew Training | 3/23/2020 9:46 AM | New |
| 44.00 Corona Virus, Infectious D... | Contingency Plans | 3/24/2020 9:13 AM | New |
| 00.00 Contents.docx | Contingency Plans | 3/24/2020 9:19 AM | Edited |
| SOS Bulkers CBA 01.01.2018 - 30... | Memo | 3/24/2020 12:24 PM | New |
| Circ.19-2020 Corona Virus - Exte... | Circulars | 3/26/2020 8:09 AM | New |
| Circ.20-2020 Corona Virus Kit.pd... | Circulars | 3/26/2020 8:10 AM | New |
| 5.01.06.01 Masters Review Bulker... | Forms | 3/27/2020 1:55 PM | Edited |
| 2.03.07A Crane Wire and Grab Che... | Forms | 3/27/2020 1:56 PM | Edited |
| 2.03.07 Pre-Cargo Operation Cran... | Forms | 3/27/2020 1:58 PM | Edited |

WEEK 12

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| Circ.16-2020 Corona Virus.pdf | Circulars | 3/16/2020 9:36 AM | New |
| 11 Guidance for Mentees.pdf | Crew Training | 3/16/2020 9:46 AM | New |
| Circ.17-2020 Corona Virus Update... | Circulars | 3/16/2020 3:41 PM | New |
| Circ.18-2020 COVID-19 Virus and ... | Circulars | 3/17/2020 12:11 PM | New |
| 64.00 Coronavirus Awareness.pdf | Crew Wellness | 3/18/2020 10:37 AM | New |
| 65.00 Corona - Flu - Allergies D... | Crew Wellness | 3/18/2020 12:22 PM | New |
| 66.00 How to use a mask.pdf | Crew Wellness | 3/18/2020 12:22 PM | New |

WEEK 11

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|------------------|-----------------|
| 10 Tips for Being a Good Mentor.... | Crew Training | 03/09/2020 8:43 | New |
| 3.03.03 Bunker Operation (GS).xl... | Forms | 03/09/2020 12:11 | Edited |
| Circ.15-2020 Seagull CBT 2020.pd... | Circulars | 03/10/2020 9:07 | New |
| Seagull Training Matrix (GS).pdf | Memo | 03/11/2020 8:47 | Edited |
| 1.03.01A Passage Plan.xlsm | Forms | 03/12/2020 11:47 | Edited |
| 6.04.01 Office Representative Vi... | Forms | 03/12/2020 12:03 | Edited |

WEEK 10

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|------------------|-----------------|
| Circ.14-2020 Soft Patches and Te... | Circulars | 03/03/2020 8:28 | New |
| Circ.13-2020 Monthly SHEQ Campai... | Circulars | 03/03/2020 8:29 | New |
| 00.01 Record of Revisions (GS).d... | SMS Revision Log | 03/03/2020 12:56 | Edited |
| 63.00 ICS Guidance - Coronavirus... | Crew Wellness | 03/05/2020 9:18 | New |
| 62.00 Coronavirus.pdf | Crew Wellness | 03/05/2020 9:26 | New |

WEEK 09

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-------------------|--------------------|-----------------|
| 08 Barriers to Mentoring.pdf | Crew Training | 2/24/2020 8:15 AM | New |
| 04.01 Organisation (GS).docx | Office Procedures | 2/24/2020 9:06 AM | Edited |
| 1.08.03 Navigational Equipment S... | Forms | 2/24/2020 12:19 PM | Edited |
| 5.02.01 A Weekly Inspections of ... | Forms | 2/27/2020 11:36 AM | Edited |

| | | | |
|--------------------------------------|---------------|--------------------|-----|
| Cyber Security - The Attachment.... | Memo | 2/28/2020 11:08 AM | New |
| 09 Goals and Objectives for Mento... | Crew Training | 2/28/2020 3:40 PM | New |

WEEK 08

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|-------------------|-----------------|
| 1.08.01 Master's Schedule Report... | Forms | 2/19/2020 9:00 AM | Edited |
| 2019 3Q Marine SHEQ Report.pdf | Memo | 2/20/2020 8:20 AM | New |
| 2019 4Q Marine SHEQ Report.pdf | Memo | 2/20/2020 8:20 AM | New |
| UK P and I List of Correspondent... | Memo | 2/21/2020 9:00 AM | New |
| UK P and I Rule Book 2020.pdf | Memo | 2/21/2020 9:00 AM | New |

WEEK 07

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|--------------------|-----------------|
| Circ.11-2020 International Navi... | Circulars | 02/10/2020 9:04 | New |
| 04.21 Fire Fighting and Life Sav... | HSE Manual | 02/10/2020 9:19 | Edited |
| 1.03.01A Passage Plan.xlsm | Forms | 02/10/2020 12:25 | Edited |
| 01.00 Filing System (GS).xlsx | Filing System | 02/10/2020 14:42 | Edited |
| OJT 060 - New Requirements on Ma... | Crew Training | 02/11/2020 8:19 | New |
| Circ.12-2020 Potential for Posit... | Circulars | 02/12/2020 8:26 | New |
| 13.00 Purchasing Procedure.docx | Fleet Procedures | 2/13/2020 10:04 AM | Edited |
| 04.06 Safety Training and Drills... | HSE Manual | 2/13/2020 11:15 AM | Edited |
| 07 The Need for Mentoring.pdf | Crew Training | 2/14/2020 8:01 AM | New |

WEEK 06

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|--------------------------------------|------------------|------------------|-----------------|
| 8.01.09 Portage Bill.xlsx | Forms | 02/03/2020 14:31 | Edited |
| Code of Safe Working Practices f... | Memo | 02/04/2020 8:40 | New |
| IMO Contact Point List Annex (SO... | Memo | 02/04/2020 8:53 | New |
| SMOU Bulklers CBA - Computation o... | Memo | 02/04/2020 8:56 | New |
| Cyber Security - Potential Threa... | Memo | 02/04/2020 9:17 | New |
| 00.01 Record of Revisions (GS).d... | SMS Revision Log | 02/04/2020 10:31 | Edited |
| How to Clear Browser History and... | Memo | 02/04/2020 10:40 | New |
| 8.10.01 Vendor Form.xlsx | Office Forms | 02/04/2020 11:30 | Edited |
| 2020 02 - Singapore Flag Monthly... | Flag State | 02/05/2020 9:56 | New |
| 2020 02 - Marshall Islands Flag ... | Flag State | 02/05/2020 9:57 | New |
| 62.00 Corona Virus.pdf | Crew Wellness | 02/05/2020 11:47 | New |
| Circ.09-2020 Corona Virus and Cr... | Circulars | 02/05/2020 15:43 | New |
| Circ.08-2020 Monthly SHEQ Campai... | Circulars | 02/05/2020 15:48 | New |
| INL IWL - Loss Prevention Intern... | Memo | 02/06/2020 8:51 | New |
| Japan Club Marine Weather Ship H... | Memo | 02/06/2020 9:28 | New |
| FMD 3200 and 3300 (Exp July 12, ... | Memo | 02/06/2020 9:30 | New |
| FMD-3200 USCG Type Approved Cert... | Memo | 02/06/2020 9:30 | New |
| Key Findings – Navigation relate... | Memo | 02/06/2020 9:30 | New |
| Management of Digital Charts and... | Memo | 02/06/2020 9:30 | New |

| | | | |
|-------------------------------------|-----------|------------------|--------|
| PMSA Poster - Whale and Report S... | Memo | 02/06/2020 9:30 | New |
| Right Whale Compliance Guide.pdf | Memo | 02/06/2020 9:30 | New |
| Right Whale Mandatory Ship Repor... | Memo | 02/06/2020 9:30 | New |
| Safe Pilot Transfer - Informatio... | Memo | 02/06/2020 9:30 | New |
| Updating of Charts (Paper Charts... | Memo | 02/06/2020 9:30 | New |
| Winter Navigation.pdf | Memo | 02/06/2020 9:30 | New |
| MARINE4 Sensor Replacement Quick... | Memo | 02/06/2020 9:33 | New |
| HSE Technical Memo - Portable Ga... | Memo | 02/06/2020 9:39 | New |
| GMI PS 200 User Handbook.pdf | Memo | 02/06/2020 9:40 | New |
| MARINE4 Sensor Replacement Quick... | Memo | 02/06/2020 9:40 | New |
| 3.03.03 Bunker Operation (GS).xl... | Forms | 02/06/2020 11:32 | Edited |
| De-Ballasting Guide V4.pdf | Memo | 02/06/2020 15:17 | New |
| 2017 MESQAC (US).pdf | Memo | 02/06/2020 15:19 | New |
| Calling Operations Department in... | Memo | 02/06/2020 15:19 | New |
| CDI Best Practice Recommendation... | Memo | 02/06/2020 15:19 | New |
| IMSBC Carrying Solid Bulk Cargoe... | Memo | 02/06/2020 15:19 | New |
| Load Line Zones.pdf | Memo | 02/06/2020 15:19 | New |
| Loose Cargo Gear Markings (GS).p... | Memo | 02/06/2020 15:19 | New |
| Viper Assembly and Operation Man... | Memo | 02/06/2020 15:19 | New |
| Viper Mini MKII Assembly Operati... | Memo | 02/06/2020 15:19 | New |
| Circ.10-2020 VSAT Failure.pdf | Circulars | 02/07/2020 11:23 | New |

WEEK 05

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-----------------|--------------------|-----------------|
| 04 Becoming a Leader.pdf | Crew Training | 1/27/2020 9:34 AM | New |
| Circ.06-2020 Improper Entry in F... | Circulars | 1/27/2020 10:04 AM | New |
| 5.02.01 B Month End Report (GS).... | Forms | 1/27/2020 11:11 AM | Edited |
| 60.00 Coronavirus Advice for Shi... | Crew Wellness | 1/28/2020 8:35 AM | New |
| 61.00 WHO Novel Coronavirus SITR... | Crew Wellness | 1/28/2020 9:16 AM | New |
| 01.01 Introduction and Document ... | Nautical Manual | 1/28/2020 11:05 AM | Edited |
| 4.04.01 Crew Temperature Log.xls... | Forms | 1/30/2020 11:31 AM | New |
| 2020 Toolbox Talk - Corona.pdf | Crew Wellness | 1/30/2020 11:37 AM | New |
| Circ.07-2020 Corona Virus.pdf | Circulars | 1/30/2020 11:57 AM | New |
| Safe Pilot Transfer - Informatio... | Memo | 1/30/2020 1:51 PM | New |
| 01.00 Filing System (GS).xlsx | Filing System | 1/31/2020 11:50 AM | Edited |
| 3.02.02 HSEQ Report (GS).docx | Forms | 1/31/2020 2:10 PM | Edited |
| 05 Understanding Ourselves and O... | Crew Training | 1/31/2020 3:09 PM | New |

WEEK 04

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|-----------------|-------------------|-----------------|
| Circ.05-2020 Single Use Plastics... | Circulars | 1/20/2020 9:32 AM | New |
| 03 Modern Masters.pdf | Crew Training | 1/20/2020 9:48 AM | New |
| 8.01.09 Portage Bill.xlsx | Forms | 1/20/2020 1:50 PM | Edited |
| 05.00 Company Standing Orders fo... | Nautical Manual | 1/20/2020 2:37 PM | Edited |

| | | | |
|-------------------------------------|------------------|-------------------|--------|
| 5.01.01 Letter of Indemnity.docx | Forms | 1/22/2020 4:21 PM | Edited |
| 03.00 Main Propulsion Machinery.... | Technical Manual | 1/23/2020 2:20 PM | Edited |

WEEK 03

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|--------------------|-----------------|
| 02 The Call of the Sea.pdf | Crew Training | 1/13/2020 8:01 AM | New |
| 01 Introduction.pdf | Crew Training | 1/13/2020 8:02 AM | New |
| 2019 11 - Singapore Flag Monthly... | Flag State | 1/14/2020 12:13 PM | New |
| 2019 12 - Singapore Flag Monthly... | Flag State | 1/14/2020 12:13 PM | New |
| 2020 01 - Singapore Flag Monthly... | Flag State | 1/14/2020 12:15 PM | New |
| 2019 11 - Marshall Islands Flag ... | Flag State | 1/14/2020 12:17 PM | New |
| 2019 12 - Marshall Islands Flag ... | Flag State | 1/14/2020 12:17 PM | New |
| 2020 01 - Marshall Islands Flag ... | Flag State | 1/14/2020 12:17 PM | New |
| 04.21 Fire Fighting and Life Sav... | HSE Manual | 1/15/2020 11:14 AM | Edited |
| 4.01.02 D ECDIS FMD-3200 Type Sp... | Forms | 1/16/2020 12:30 PM | Edited |

WEEK 02

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|---------------|------------------|-----------------|
| Circ.04-2020 Monthly SHEQ Campai... | Circulars | 01/09/2020 12:03 | New |

WEEK 01

| <u>DOCUMENT</u> | <u>MANUAL</u> | <u>UPDATED</u> | <u>NEW/EDIT</u> |
|-------------------------------------|------------------|------------------|-----------------|
| Circ.01-2020 Company Circular St... | Circulars | 01/02/2020 8:36 | New |
| Circ.02-2020 Digital Service Pro... | Circulars | 01/02/2020 8:36 | New |
| 04.21 Fire Fighting Equipment - ... | HSE Manual | 01/02/2020 14:38 | Edited |
| 01 Introduction.pdf | Crew Training | 01/03/2020 12:01 | New |
| 04.00 Procedure for Crew Signing... | Personnel Manual | 01/03/2020 13:33 | Edited |
| Circ.03-2020 Training and Develo... | Circulars | 01/03/2020 15:22 | New |